

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Chair Cindy Carstens on January 13, 2016 at 12:30 in the Grand Rounds Room at Stewart Memorial Community Hospital. Others present were: BJ Ukena, Gary Nicholson, Jane Condon, Kerrie Hull, and Heather Bombei.
2. There were no Public Forum requests.
3. Motion by Ukena, second by Nicholson, all ayes to accept the agenda as amended.
4. Motion by Nicholson, second by Ukena, all ayes to approve the minutes of the November 18, 2015 meeting.
5. Carstens signed Time Sheets from Condon and Hull.
6. Board members were informed of the performance review for Barb Riley.
7. Motion by Nicholson, second by Ukena, all ayes to maintain Carstens as Board of Health Chair, and Ukena to continue as Vice-chair.
8. Hull presented drafts of the EMS Personnel Handbook, EMS Compliance Manual and an example of an EMS Ordinance being discussed by Iowa's EMS Systems Standards Committee.
9. Motion by Nicholson, second by Ukena, all ayes to approve the proposed FY2017 EMS budget.
10. Motion by Ukena, second by Nicholson, all ayes to approve the proposed FY2017 Public Health budget which will include an Administrative and Management Services Contract with Jane Condon.
11. Board members were provided year-to-date Public Health and EMS expenditure and revenue reports.
12. Those present discussed the Community Health Needs Assessment and Health Improvement Planning process presented at the Community Forum at Stewart Memorial Hospital on Jan 6, 2016.
13. Motion by Nicholson, second by Ukena, for Carstens to adjourn the meeting at 2:45 PM.

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Recorder

*Jane Condon*

*3-16-16*